



Dublin City School District

Relations
9150 F2
Revised 2/5/13

School Visitor Release

- To be completed by school staff when a parent authorized visitor arrives at school.
 - Prior to date of visitation, *Parent Permission for School Visitor*, form 9150 F1 must be received.
 - Upon arrival, visitor will complete *School Visitor Release*, form 9150 F2.
 - Verify all information on *Parent Permission for School Visitor* and *School Visitor Release* is in agreement.
 - Send a copy of each form to the Department of Student Services.
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Student name: _____

School: _____

Date and time of visitation: _____

School visitor's name: _____
(Last) (First) (M.I.)

Agency: _____

Agency address: _____

Agency phone: _____

Reason for visit: _____

I have read and agree to follow the provisions of the attached **Administrative Guideline 9150 – School Visitors**. I understand that I am under obligation to keep confidential, and not release or permit access to, any and all student personally identifiable information to which I might be exposed, except as authorized by law.

Visitor's Signature

Date